



Licensee/Subscriber Status Change Form

MLS Participant's Notification to add or remove Licensee/Subscriber

Instructions:

- Section A and Section B are to be completed SEPARATELY by each Participating Brokerage. ***Each Participant Broker will complete their own individual form.*** Do not share this document with other Participant Brokers.
- Email completed form and required documents to MemberServices@MLSUnited.com
- A copy of the new MREC real estate wall license is required to be submitted with this form if subscriber is affiliating with another Participant Broker or transferring to another Company/Office.
- PLEASE NOTE: If a Subscriber has been inactive for more than 60 days, they will need to make application as a NEW member.

Name of Licensee/Subscriber: _____

License Number: _____

Phone Number: _____ **Email Address:** _____

Office Name: _____

Participant Broker Name: _____

Section A:

To be completed if subscriber is no longer affiliated with Participant Broker

_____ **Participant Broker Has Returned License to Mississippi Real Estate Commission**

Date Returned to MREC: _____

Participant Broker Signature: _____ **Date:** _____

Participant Broker Name (Print) : _____

Section B:

To be completed if Subscriber is newly affiliated with the Participant Broker, or TRANSFERRING from one office to another within the Participant Broker's company. (A \$25 transfer fee applies and will be invoiced to the Subscriber. Access to MLS services will be restored when the transfer fee is paid. *Subscriber will also be responsible for eKEY Activation fee and prorated fees if they have been inactive more than 60 days.*)

_____ **Broker Accepts newly affiliated Subscriber.**

(Please include copy of new MREC license)

Participant Broker Signature: _____ **Date:** _____

Participant Broker Name (Print) : _____



Listings Assignment Form

Instructions:

Participant Brokers, Please use this form if you are reassigning current listings to a new broker due to an agent transferring to a new office.

I, _____, as Participant Broker of _____ (Office Name) hereby assign the following listings to the co-operating Participant Broker, _____ of _____ (New Office Name).

Active listings to be transferred to new Participant Broker:

Address: _____

MLS ID: _____ Listing Date: _____ Exp. Date: _____

Address: _____

MLS ID: _____ Listing Date: _____ Exp. Date: _____

Address: _____

MLS ID: _____ Listing Date: _____ Exp. Date: _____

Address: _____

MLS ID: _____ Listing Date: _____ Exp. Date: _____

Address: _____

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Address: _____

MLS ID: _____ Listing Date: _____ Exp. Date: _____

Address: _____

MLS ID: _____ Listing Date: _____ Exp. Date: _____

Address: _____

MLS ID: _____ Listing Date: _____ Exp. Date: _____

Participant Broker Signature: _____ **Date:** _____

Participant Broker Name (Print) : _____