



Office/Company/Firm Address or Name Change Form

To be submitted to MLS United, LLC when a Participant changes the address or name of the firm. A copy of all NEW MREC licenses for the Office, Participant and all the Participant’s affiliated brokers and agents are required to be submitted with this form. Incomplete forms and those submitted without all licenses will not be processed.

There is a \$25 administrative fee associated with making this update

Please know that I, _____, Participant DR for the Office/Company/Firm _____ have made the following change(s) to the Office/Company/Firm. (Check and complete each section that applies)

A. Change of Address

The location and physical address has changed to:

Street Name _____ Suite # _____

City _____ State _____ Zip _____

- This is the Main/Primary Office Address
- This is a Branch Office Address
- This should replace our current mailing address

B. Name Change for Office/Company/Firm

Current Name _____

New Name _____

- This change only applies to the Primary/Main Office
- This change applies to the Primary/Main Office and all Branch Offices

Total number of affiliated licenses for this Office/Company/Firm _____

Total number of licenses attached for this Office/Company/Firm _____

Broker Signature: _____ Date: _____

Broker Name (Print) : _____

Staff Use Only records updated and form added to office AMS profile Initial/date: _____